

March 10, 2025 – REGULAR MEETING

The Regular Meeting of the Town of Dickinson Town Board was called to order with the pledge of allegiance by Supervisor Michael A. Marinaccio at 6:00 PM on Monday, March 10, 2025 at the Town Hall, 531 Old Front Street, Binghamton, New York.

The members of the Town Board present:

Michael A. Marinaccio, Supervisor
Stephen M. Gardner, Councilperson
Sharon M. Exley, Councilperson
Danny F. Morabito, Councilperson
Thomas J. Burns, Councilperson

Also in attendance:

Keegan Coughlin, Esq. Coughlin & Gerhart
Wendi Evans, Town Clerk
Code Enforcement Officer Kyle Doyle, Public Works
Commissioner Joel Kie and 3 Guests

CHAIR

SUPERVISOR'S MONTHLY REPORT

March 2025

1. I reviewed the monthly town credit card statement and did not find any issues
2. I need articles from department heads for our 2025 newsletter. Otherwise, we may not be able to get a newsletter out to our constituents until later this year. If that occurs, we can have our summertime public works schedule and Clean Up Day sent out separately.
3. The NYAOT Annual Meeting was a great success. We received a check for \$500 from Comp Alliance for member Loyalty for the 2024-2025 policy year. Steve and I attended some great classes. I focused on Workforce Development since I am on the NYAOT Workforce Committee, but I also attended classes that focused on assessment, rising property values, Renewable energy, and a few others. Steve also attended many various classes. The governor of New York was a guest speaker at our annual business meeting, and I was unanimously elected as the next President of NYOAT (NY Association of Towns). I am very honored.
4. We received our last property tax warrant payment for the amount of \$283,064.80.
5. In regard to the Town Hall safety training by the Broome County Sheriff's department, we are looking at a day in the last week of March for the training. All staff and town officials will take part in the training. I will be sending out

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notification when a date and time is confirmed. You need to review your email messages for this notification.

6. We received our franchise check from Charter for the period of Oct. 1 to Dec. 31 for the amount of \$7,090.77.
7. From Stacy Duncan, CEO of GB Chamber/The Agency: “I’m reaching out to see if we can schedule a meeting to discuss a potential housing project at 270 Glenwood Road in the Town of Dickinson. This property, roughly 56 acres, is owned by Justin Marchuska and I’ve had a few conversations with him about the potential for new housing construction. The meeting would involve our teams and Justin and any members from his team.

In regard to this message, I have asked Sharon, Kyle, Keegan and myself to be involved in this meeting and we will report back to the board as soon as possible.

8. I have been asked by the SUNY Broome Housing Development Corporation to become a board member as was recommended by SUNY Broome President Hawkins. After some consideration, I have agreed to do this.
9. I want to thank the officers and volunteers of the Prospect Terrace Fire Company for conducting yet another successful annual dinner and Oath of Office.
10. The hotel/motel occupancy tax applications for both the state senate and state assembly were completed and mailed on Thursday.

Town of Dickinson Code Enforcement Office

Kyle Doyle, Code Enforcement Officer

Monthly Report for February 2025

Violations

- 221 Rundall Pl – Trash and Debris
- 48 Downs Ave – Trash and Debris
- 46 Sowden St – Trash and Debris
- 229 Lower Stella Ireland Rd – Multiple Unregistered Vehicles
- 362 Prospect St – Snow/Ice on sidewalk
- 375 Prospect St – Snow/Ice on sidewalk
- 392 Prospect St – Snow/Ice on sidewalk
- 53 Adams St – Snow/Ice on sidewalk
- 36 Adams St – Snow/Ice on sidewalk
- 26 Adams St – Snow/Ice on sidewalk
- 24 Adams St – Snow/Ice on sidewalk

Appearance Tickets

None at this time

Permits Issued

- 220 Lower Stella Ireland Rd – Renewal of building permit

Inspections/Site Visits/Communications

- 40 Fuller Rd – Site progress visit/Rough framing and plumbing inspections

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32 Jameson Rd – Final inspection and Certificate of Compliance.
344 Prospect St – Fire Inspection St. Ann’s Catholic Church
346 Prospect St – Fire Inspection St. Ann’s Catholic Church Offices
49 Adams St – Complaint received of hoarding conditions/heating home with stove.
Prospect Terrace Fire Department notified as well.
54 Downs Ave – Violation Follow up
39 Pulaski St – Violation Follow up
63 Adams St – Violation Follow up
14 Stearns Rd – Plumbing inspection
494 Glenwood Rd – Solar site preparation correspondence
743 Chenango St – Community Baptist Church Assist Village of Port Dickinson with
Fire Inspection
840 Upper Front St – Correspondence on Fire Safety Violations
840 Upper Front St – Site Plan visit at Farmer’s Market/Planning Board Meeting on
project/239 Review Submitted
918 Upper Front St – Correspondence in regards to Fire Safety Inspection Violations
90 Phelps St – Correspondence on Zoning Project
7 N Ely St – Correspondence in regards to status of property after fire damage.
249 Glenwood Rd – Correspondence with BDC/OPWDD on elevator reports.
116 Old State Rd – Correspondence on renovations
BOCES – Correspondence with Broome County Planning Department.
Citizens Dickinson Solar Project Correspondences
Submitted the 2024 Building and Demolition Data to Broome County Department of
Planning and Economic Development.
Knox Box installation forms sent out on Upper Front St for Applebee’s, Morabito, and
Regal Cinema.
2 FOIL Requests

Training Completed

Air Sealing for Success with Blower Door Test – 2HRS
Top 10 Things You Really Need to Know – Energy Code – 1HR
2020 RCNYS Wall Bracing and Critical Connections – 3HRS
Water Based Fire Protection Systems – 2HRS
Code Enforcement Training Coughlin & Gerhart – 3HRS

NYSEG Notifications of Discontinuation of Services:

I have not received any notices from NYSEG for February

Town Of Dickinson/Port Dickinson Dog Control Summary for February 2025:

6 stray dog calls, 2 dogs transported to the shelter, 1 call pertaining to “other” animals,
12 calls to be directed to other towns, 18 calls received, 43 calls made for past due
reminders for dog licensing.

Next Town Board Meeting April,7, 5:30 PM. Work Session

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PUBLIC COMMENTS

Tom Pudish from Prospect Terrace Fire Co. commented that there are residents in the lighting district that are not paying. The board has taken the addresses and will be reviewing them to make sure that it gets taken care of.

COMMITTEE REPORTS

- **HIGHWAY**

Nothing to comment

- **WATER/SEWER**

Councilperson Exley explained that we would like to make a budget line for the maintenance fee to designate it for capital improvement and that a resolution would need to be done for that next month. They are going to look it over to see the best way to name it.

- **FINANCE**

- **TOWN CLERK MONTHLY FINANCIAL REPORT**

Councilperson Gardner made a motion to accept the **February 2025 Monthly Financial Report** for the **Town Clerk in the amount of \$710**. On a motion by Councilperson Gardner seconded by Councilperson Exley. All in favor.

- **JUSTICE COURT REPORT**

Councilperson Gardner made a motion to accept the January 2025 Monthly Financial Report for the **Town Court** in the amount of **\$21,544.00** seconded by Councilperson Morabito. All in favor.

- **SUPERVISOR'S MONTHLY FINANCIAL REPORT**

Councilperson Gardner made a motion to accept the **January 2025 Supervisor monthly report** in the amount of \$2,912,434.24 seconded by Councilperson Morabito. All in favor

- **SUPERVISOR'S MONTHLY FINANCIAL REPORT**

Councilperson Gardner made a motion to accept the **February 2025 Supervisor monthly report** in the amount of \$3,023,435.32 seconded by Councilperson Exley. All in favor

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ABSTRACTS FOR APPROVAL

On Motion from Councilperson Gardner, seconded by Councilperson Burns to approve **Abstract # 3**, dated **March 10, 2025** in the amount of **\$55,676.72**. Vote Ayes-5, Nays-0, Absent-0.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito voting Aye
Councilperson Burns voting Aye

Unanimously passed and noted as duly adopted.

Abstract Summary of Audited Vouchers for Funds respectively in the amount(s) of \$55,676.72.

Voucher #3 for March 10, 2025 in the amount of \$55,676.72.

<u>General Fund</u>	<u>\$35,867.80</u>
<u>Part Town</u>	<u>\$90.80</u>
<u>Highway</u>	<u>\$2,717.27</u>
<u>Fire districts</u>	<u>\$0.00</u>
<u>Light Districts</u>	<u>\$5,637.47</u>
<u>Sewer Operating Dist.</u>	<u>\$5,395.95</u>
<u>Water Operating Dist.</u>	<u>\$5,967.43</u>

• **PERSONNEL**

Nothing to report

• **PLANNING**

Planning Board meeting to be held March 31, 2025

APPROVAL OF MINUTES

On a motion by Councilperson Exley seconded by Councilperson Gardner to approve the **Work Session Meeting Minutes of February 3, 2025** and the **Regular Meeting Minutes of February 10, 2025**. All in favor.

Vote- Ayes-5, Nays-0, Absent-0.

All in favor.

ATTORNEY

RESOLUTION 2025-6

The following Resolution was offered by Councilperson Gardner, who moved its adoption, seconded by Councilperson Morabito to wit:

BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

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RESOLUTION: APPROVING YEAR END BUDGET MODIFICATIONS

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes –5, Nays – 0, Absent-0.

- Supervisor Marinaccio voting Aye
- Councilperson Gardner voting Aye
- Councilperson Exley voting Aye
- Councilperson Morabito voting Aye
- Councilperson Burns voting Aye

All in favor. Copy on file in the Town Clerk’s office.

Town of Dickinson

Resolution No. _____ 6 _____

RESOLUTION APPROVING YEAR END BUDGET MODIFICATIONS

At a meeting of the Town Board of the Town of Dickinson held at Town Hall, 531 Old Front Street, Binghamton, New York on the 10th day of March, 2025, the following resolution was offered and seconded:

WHEREAS, the Town Bookkeeper has reviewed the Budget for 2024; and

WHEREAS, the Town Bookkeeper recommends certain modifications as detailed in Attachment A, a copy of which is attached hereto and incorporated herein; and

WHEREAS, the Town Board has carefully reviewed the recommended modifications and accepted the same.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the attached listed year end budget modifications are hereby approved; and it is further

RESOLVED, that this resolution shall take effect immediately.

CERTIFICATION

I, Wendi Evans, do hereby certify that I am the Town Clerk of the Town of Dickinson and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Dickinson at a meeting thereof held at Town Hall, 531 Old Front Street, Binghamton, New York on this 10th day of March, 2025. Said resolution was adopted by the following roll call vote:

- Supervisor Michael Marinaccio Aye
- Councilperson Sharon M. Exley Aye
- Councilperson Thomas J. Burns Aye
- Councilperson Danny F. Morabito Aye
- Councilperson Steve M. Gardner Aye

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Town of Dickinson Seal

Dated: March 10, 2025

Wendi Evans
Town Clerk of the Town of Dickinson

RESOLUTION 2025-7

The following Resolution was offered by Councilperson Morabito, who moved its adoption, seconded by Councilperson Burns to wit:

BE IT RESOLVED, by the Town Board of the Town of Dickinson, Broome County, New York as follows:

RESOLUTION: TO RESCIND RESOLUTION 2024-32

The question of adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows: All in favor. Vote Ayes –5, Nays – 0, Absent-0.

Supervisor Marinaccio voting Aye
Councilperson Gardner voting Aye
Councilperson Exley voting Aye
Councilperson Morabito voting Aye
Councilperson Burns voting Aye

All in favor. Copy on file in the Town Clerk’s office.

DISCUSSION: Commissioner Kie inquired about whether we should be asking for insurance from the baseball teams that are using the baseball fields at the town park. Attorney Coughlin replied that we should require a certificate, and we should run that by our insurance company to make sure it has appropriate limits. If it’s an organization that is formally using, they should be providing us with insurance.

PUBLIC WORKS – HIGHWAY DEPARTMENT ADMINISTRATION

Yard Waste pick-up will begin April 7th

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CODE

Code Enforcer Doyle commented that he was able to do a demonstration with the vendor and the new code software. He is hoping the building permit section will be ready to use next month or so. There are a lot of great features that will allow the public and contractors to log in and see where their permit request stands in the process. Very beneficial.

ZONING

Nothing to report

On a motion by Councilperson Morabito and Seconded by Councilperson Burns to adjourn at 6:52 PM. All in favor.

Respectfully submitted,

Wendi Evans
Town Clerk